

BetsyAnn Wrask, Clerk of the House
 Joint Rules Committee meeting on 3/15/22

Record of Actions on State House Use-of-Space Recommendations of the Legislative Advisory Committee on the State House (LACoSH)

See [LACoSH Report](#)

See also [Record of Actions on all LACoSH Recommendations](#)

Rec. #	LACoSH Recommended Decision Point	Potential Entity of Jurisdiction*	Notes	Record of Actions
5	<p>Imposing room capacity limits. Capacity within each room should be limited to the number of seats available in the room. Capacity limits should be enforced by committee leadership within each committee. Committee staff should not be required to enforce capacity limits.</p>	<p>a. House Rules Committee for House committees;</p> <p>b. Senate Rules Committee for Senate committees; or</p> <p>c. Joint Rules Committee for all.</p>	<p>a-c. Joint Rule 26(d) confirms that committee chairs have general supervision over their committee rooms and in the case of a disturbance or disorderly conduct, they may order the Sergeant at Arms to restore order or clear the area.</p> <p>c. J.R.S.24, 2nd Resolved Cl., allows the Joint Rules Committee to order the Sergeant at Arms to impose limits on access to legislative meeting spaces due to air quality or construction, the inability to comply with CDC guidelines, or other similar reasons.</p>	<p>c. Joint Rules Committee mtg. on 11/5/21: Committee voted to order the Sergeant at Arms to impose capacity limits on legislative meeting spaces based on air quality and meeting space square footage and access.</p>
6	<p>Place of holding party caucuses. Regularly scheduled caucuses of the political parties should meet within the State House. Subject to approval by the relevant Rules committees, regularly scheduled caucuses of the political parties should use the House Chamber, the Senate Chamber, or an appropriately sized committee room. Unscheduled or occasional caucuses of the political parties should use the House Chamber, the Senate chamber, the cafeteria, Room 11, or Room 24 (Legislative Lounge) when available.</p>	<p>a. House Rules Committee or Speaker for House chamber.</p> <p>b. Senate Rules Committee for Senate chamber.</p> <p>c. Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.</p>	<p>a. House Rule 87 provides: “Use of the Hall of Representatives for other than statutory purposes may be authorized by the Committee on Rules, if the request for such use is made while the General Assembly is in session. If the request is made while the General Assembly is in adjournment for more than seven days, the Sergeant at Arms may authorize such use, with the permission of the Speaker.”</p> <p>c. Via J.R.S.24, 2nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p>c. Joint Rules Committee mtg. on 10/8/21: Although a formal vote was not taken, there was general Committee agreement in favor of this recommendation.</p>

* *Note* that legislative decisions may be made in a variety of ways, including by vote of a chamber, by joint resolution, by chamber leadership, by agreement between the chambers’ leadership, or by vote of a committee of jurisdiction. This document lists potential entities of jurisdiction to review these LACoSH recommendations, but does not necessarily provide the final entity that may act on those recommendations.

7	<p><i>Use of chambers for legislative meetings.</i> Subject to approval of the relevant Rule committees, the House Chamber or the Senate Chamber should be used as a potential meeting space for joint standing committee meetings and certain non-standing committee meetings.</p>	<p>a. House Rules Committee or Speaker for House chamber.</p> <p>b. Senate Rules Committee for Senate chamber.</p>	<p>a. House Rule 87 provides: “Use of the Hall of Representatives for other than statutory purposes may be authorized by the Committee on Rules, if the request for such use is made while the General Assembly is in session. If the request is made while the General Assembly is in adjournment for more than seven days, the Sergeant at Arms may authorize such use, with the permission of the Speaker.”</p>	
8	<p><i>Priority space scheduling for legislative meetings.</i> Standing Committees, joint committee meetings, and public hearings should have priority use of legislative spaces through standard scheduling processes administered by the Sergeant at Arms’ office. Specialty and issue caucuses should meet in 109 or 133 State Street when appropriate space in the State House is not available. The Sergeant at Arms’ office should coordinate a unified scheduling process for spaces.</p>	<p>Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via J.R.S.24, 2nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p>Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.</p>
9	<p><i>Pausing use of Card Room by advocates and special interests.</i> Use of the Card Room for presentations by advocates or special interests should be paused for the 2022 legislative session to prevent congestion and allow for greater air flow in the hallways of the third floor of the State House.</p>	<p>Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via J.R.S.24, 2nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p>	<p>Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.</p>

10	Limiting use of cafeteria for “side bars” and receptions. “Side bars” and receptions during the 2022 legislative session should be held in the cafeteria with a limit of one in the morning and one in the afternoon.	Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.	Via J.R.S.24 , 2 nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.	Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.
11	Pausing use of Cedar Creek Room for presentations, large press conferences, and receptions. The Cedar Creek Room should not be used for presentations, large press conferences, or receptions during the 2022 legislative session because of issues with congestion and air flow in that room.	Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.	Via J.R.S.24 , 2 nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.	Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation. - Committee also discussed that Sergeant at Arms would use discretion to determine what constitutes a “large” press conference, but that Committee could continue to discuss that issue.
12	Scheduling press conferences. Those press conferences scheduled through the Sergeant at Arms’ office should be based on space available within the Capitol Complex.	Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.	Via J.R.S.24 , 2 nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.	
13	Large press conferences at 109 State St. Large press conferences should be held primarily in 109 State Street. The Committee was split on the use of the Cedar Creek Room for small press conferences.	Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.	Via J.R.S.24 , 2 nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.	

<p>14</p>	<p>Limiting school and group tours. During the 2022 legislative session, school tours or group tours, including sports teams subject to a congratulatory resolution, should be limited to no more than two tours a day and no more than 25 participants per tour group. Schools and legislators should be informed prior to the 2022 legislative session that group tours should only be allowed with the prior authorization of the Sergeant at Arms.</p>	<p>Joint Rules Committee for any orders to Sergeant at Arms re: space scheduling.</p>	<p>Via J.R.S.24, 2nd Resolved Cl. authority to issue orders to Sergeant at Arms to impose limits on access to legislative meeting spaces.</p> <p>Note also that House Clerk’s Office and Office of Sergeant at Arms should coordinate on the requested reading of H.C.R.s in House chamber for such groups.</p>	
<p>18</p>	<p>Switching Senate rooms. Room 26 (Senate Committee on Agriculture) should not be used for a legislative standing committee, and the Senate Committee on Agriculture should meet in Room 13 (Office of Senate <i>President Pro Tempore</i>). The Senate <i>Pro Tem</i> would use Room 26 as an office. The rooms should be used as recommended during the 2022 legislative session and until determined otherwise by the Senate Committee on Rules.</p>	<p>Senate Leadership or Senate Rules Committee.</p>		<p>Senate Leadership on 11/16/21: Senate Leadership agreed that Senate Committee on Agriculture (A.M. committee) will meet in Room 28, which is also the meeting room of Senate Committee on Education (P.M. committee), and that the office of the Senate President <i>Pro Tempore</i> will remain in Room 13.</p>
<p>19</p>	<p>Converting specified House committee rooms to all-legislator use. The following five existing rooms used by legislative standing committees should not be used during the 2022 legislative session for committee meetings: Room 32 (House Committee on Agriculture and Forestry), Room 33 (House Committee on Corrections and Institutions),</p>	<p>a. Speaker or House Rules Committee re: converting those House committee rooms to all-legislator use.</p> <p>b. Joint Rules Committee re: assigning use of those converted rooms to all legislators.</p>		<p>b. Joint Rules Committee mtg. on 10/8/21: Committee took testimony from Sergeant at Arms on this recommendation.</p>

	<p>Room 41 (House Committee on Energy and Technology), Room 42 (House Committee on General, Housing, and Military Affairs), and Room 47 (House Committee on Natural Resources, Fish, and Wildlife). These rooms should be reserved for use by the legislators.</p>			
<p>20</p>	<p><i>Converting specified all-legislator use rooms to House committee rooms.</i> To allow all House of Representatives standing committees to meet within the State House during the 2022 legislative session, the following rooms should be converted from their traditional legislative use for use by those House of Representatives standing committees moved out of their traditional rooms: Room 9 (the Coat Room), Room 10, Room 11, Room 24 (the Legislative Lounge), and the Ethan Allen Room. The Advisory Committee recommends that these rooms return to their traditional use after the 2022 legislative session as soon as public health risks allow.</p>	<p>Chambers' Leadership or Joint Rules Committee.</p>		<p>Chambers' Leadership on 11/16/21: The Speaker and President <i>Pro Tempore</i> agreed that in light of the Senate decision re: switching Senate rooms in #18, above, these specified all-legislator use rooms can be converted into House committee rooms. See also the related Speaker announcement re: House committee room assignments in #21, below.</p>

<p>21</p>	<p><i>Assignment of House committees to the newly converted House committee rooms.</i> The House Rules Committee should assign standing committees to the State House rooms converted into legislative committee rooms based on the perceived need of legislative standing committees for physical space during the 2022 legislative session.</p>	<p>Speaker or House Rules Committee.</p>		<p>Speaker at House Rules Committee mtg on 11/18/21: The Speaker announced the following House committee room assignments:</p> <ul style="list-style-type: none"> • Appropriations, Room 24 (former Leg. Lounge) • Energy and Technology, Room 10 • Government Operations, Room 11 • General, Housing, and Military Affairs, Room 42 (former Appropriations) • Agriculture and Forestry, Room 49 (former Government Operations) • Education, Room 9 • Institutions and Corrections, Room 31 (former Education) • Natural Resources, Fish, and Wildlife remains in Ethan Allen
<p>22</p>	<p><i>Moving two Leg. Ops. staff to 2 Aiken.</i> Two Legislative Operations staff, the Operations Coordinator and the Administrative Assistant, who are currently located on the first floor of the State House Annex should be moved temporarily to 2 Governor Aiken Avenue for the 2022 legislative session.</p>	<p>a. Joint Rules Committee re: use of that space at 2 Aiken.</p> <p>b. JLMC re: moving those employees to that space.</p>		<p>a. Joint Rules Committee mtg. on 10/8/21: Committee voted in favor of this recommendation.</p>

23	<p>Moving two Leg. Ops. staff to different State House location. The Director of Legislative Operations and the Supervisor of Committee Services should remain in the State House but should be moved to a different location. There are two options to relocate these employees. The preferred space is in a new temporary space constructed in the Card Room with temporary walls. An alternative is in the open space of the second floor of the Mezzanine in the State House Annex.</p>	<p>a. Joint Rules Committee re: choosing which new space.</p> <p>b. JLMC re: moving those employees to that space.</p>		<p>a. <u>Joint Rules Committee mtg. on 10/8/21</u>: Committee took testimony from Sergeant at Arms on this recommendation.</p>
24	<p>Converting Leg. Ops. space into a coat room. The space vacated by the Legislative Operations staff should be converted into a coat room for legislators and the public.</p>	<p>Joint Rules Committee.</p>		<p><u>Joint Rules Committee mtg. on 10/8/21</u>: Committee took testimony from Sergeant at Arms on this recommendation.</p>
25	<p>Moving HR staff to 2 Aiken. Human Resources staff should be moved to the office space previously used by the State Curator on the first floor of 2 Governor Aiken Avenue.</p>	<p>a. Joint Rules Committee re: use of that space at 2 Aiken.</p> <p>b. JLMC re: moving those employees to that space.</p>		<p>a. <u>Joint Rules Committee mtg. on 10/8/21</u>: Committee voted in favor of this recommendation.</p>
28	<p>State House expansion. Future expansion of the State House is needed to meet the needs of the General Assembly.</p>	<p>Joint Rules Committee.</p>		